

Change Sub-Committee Meeting 61

19 March 2024

Competition Act Compliance

It is everyone's responsibility to say something

The Chair will move the conversation on



■ CSC Terms of Reference

The CSC is the delegated Sub-Committee of Panel for dealing with Modifications. The CSC has power to determine:

- If the **stage gates** have been completed
- If the **scale** (both sides and therefore business case) is understood
- **Modification is confirmed as the most appropriate solution**
- Affected **SEC areas** identified
- Where applicable, potential high-level **solution** options for resolving the issue have been identified (including, where possible, an assessment of whether costs and complexity would be high, medium or low to inform the benefits case of proceeding).

■ CSC Terms of Reference

Determine whether the solution(s) proposed in a Modification Proposal is sufficiently developed and understood that it can be progressed to a final decision:

- A **solution** (or solutions) has been clearly defined
- The **impacts** of the solution(s) on all participants have been fully identified
- All implementation and on-going **costs** have been drawn out and scrutinised
- The **implementation approach** has been clearly laid out, including the technical specification versions arising from the change
- The changes to the **SEC documentation** have been fully drafted
- The **business case** for change has been fully defined
- An assessment against the Applicable **SEC Objectives** and the **consumer benefits** analysis have been completed
- All questions raised along the way have been **answered**

■ Agenda

1. Approval of previous meeting minutes
2. SEC Modification Progression
3. SEC Modification Timetables
4. SEC Releases Update
5. DCC Assessments
6. Modifications Improvement Project
7. Any other business

Agenda Item 1

Approval of previous meeting
minutes

Rachel Black (SECAS)

■ Recommendations

- No comments were received from the previous meeting minutes
- **APPROVE** these minutes as final

Agenda Item 2

Actions Outstanding

■ Actions Outstanding

Ref	Action	Owner	Update	Status
60/01	SECAS to advise the CSC of the differences and similarities of MP239 and DP267.	SECAS	SECAS and the DCC are investigating this.	Open
60/02	SECAS to confirm when the meeting dates for the Privacy Sub-Committee will be.	SECAS	The first meeting will be held on Thursday 21 March 2024. The meetings will then take place on the third Thursday of every month. MP219 and the Privacy Control Framework will most likely be discussed at the April meeting.	Propose to close
60/03	SECAS to confirm where the additional costs from the November 2023 SEC Release originate from, and compare the target and actual costs for other previous SEC Releases.	SECAS	SECAS and the DCC are investigating this.	Open

Agenda Item 3

SEC Modification Progression

■ DP265 'Implementing ADT Changes in Response to a Security Incident'

Georgie Severin

Raised by Gordon Hextall on behalf of Security Sub-Committee

Progress to Refinement Process

MEDIUM

DP265: Overview

- Service Users will provide the DCC with their own ADT files, detailing SR forecast and expected pattern of demand.
- In the event of a system Compromise, the DCC cannot overwrite the Service User ADT.

Issue



- If a User is Compromised, this would cause increased traffic, and it could lead to loss of key smart metering services.
- Currently, the DCC are not able to amend ADTs to prevent large numbers of Service Requests being quarantined in the recovery process.

Impact



- A potential solution would be to amend SEC Appendix AA to specifically allow DCC to override Service User ADTs to help recovery after a Compromise.

Potential Solution



DP265: Areas for Assessment

Develop a process of amending User-set ADTs in Major Security Incidents

- Assess the severity of security incidents to define the specific scenarios where the DCC should overwrite User-set ADTs.

How will the ADTs be returned to their previous levels once a security incident is over?

- This will be discussed, and a solution will be agreed on as part of the Refinement Process.

How will affected Users be notified?

- As part of the incident management exercise, Users will be notified in the event of any Compromise. Whether this is communicated by DCC or SSC will depend on the nature of the incident and how many Users are affected. This will be discussed and agreed on during the Refinement Process.

■ DP265: Assessment of the Issue

- Has the issue or business problem been clearly defined?

Yes, following a security incident, the DCC should, in exceptional circumstances be able to manually amend ADTs to help the recovery process and minimise impact.

- Has the nature and scale of the impact that will arise if the issue is not resolved been clearly described?

Yes, increased traffic following a Compromise could lead to loss of smart metering services.

- Is a change to the SEC required to resolve this issue?

Yes, an amendment to Section G and Appendix AA would be required to resolve this issue.

- Is there an indicative view of a proposed solution and the likely scale of the impacts and costs arising from this?

Proposed solution would be allowing the DCC to amend ADTs in the event of a security incident. Costs would be determined in Refinement Process.

DP265: Timetable

Date	Event/Activity	Notes
Apr 2024 – June 2024	Develop Business Requirements	<i>Requirements Workshops, TABASC meeting, SSC meeting, Working Group</i>
June 2024 – Aug 2024	Solution Development	<i>Preliminary Assessment, Working Group, TABASC and SSC meeting</i>
Aug 2024 – Jan 2025	Solution Refinement	<i>Refinement Consultation and Impact Assessment</i>
Mar 2025	Enter Report Phase	
May 2025	Change Board Vote	
June 2025	Estimated implementation	

■ DP265: Recommendations

- **AGREE** the issue and the impact it is having is clearly defined and understood
- **AGREE** that DP265 should be converted to a Modification Proposal
- **AGREE** that MP265 should be progressed to the Refinement Process
- **AGREE** the first package of work and the timetable for MP265

Agenda Item 4

SEC Modification Timetables
Ben Giblin (SECAS)

SEC Modification Timetables

Ben Giblin

■ Monthly summary

- Two modifications (MP242, MP264) are scheduled for final vote at the next Change Board meeting.
- We are working on 39 active modifications.
- There are 12 modifications currently on hold.
- There is one modification on the waiting list (MP207).
- We are examining two anticipated modifications.

■ Prioritisation matrix

URGENCY

3		P218		P242
2	P264	P246 P255 P267	P252	P224 P262
1	P235 P238 P244 P248 P260 P263	P085B P265 P165 P219 P239 P253 P257	P207 P230 P247 P266 P268	P169
0	P197 P205 P234 P258	P184 P206 P241 P254	P137	P094 P187
	0	1	2	3

VALUE

No new Draft Proposals and no changes to prioritisation scoring.

■ High and very high priority mods

MP242 'Change to Operational Metrics to measure on success'

- SECAS will present this modification to the Change Board on 27 March 2024 to undergo final vote.

MP169 'Managing SEC obligations and the Consumers Right to refuse a smart meter'

- Change Board approved the Impact Assessment request in February 2024.

DP218 'Review of the SEC Charging Methodology'

- SECAS is working with DCC to prepare a request for information, with the intention this should open in April.

■ High priority modifications

MP224 'SEC Performance Assurance Framework'

- The Working Group requested statements from the SSC and AltHANCo to justify exclusion from scope.
- The SSC are due to meet with the Panel Chair and Electricity Network Operators in April before providing this statement.
- This modification is expected to be presented to the CSC in April to request approval of the Modification Report.

MP252 'Amending the process for Communications Hub returns'

- SECAS are developing the business requirements before presenting this modification to OPSG and Working Group.

■ Waiting list and on hold

SECAS is recommending that MP205 is taken off the waiting list

Two modifications have been placed on hold – MP137 and DP258

MP137: SECAS/Proposer have requested DCC include the business requirements as part of the Future Services Management.

Once the DCC's initial FSM workgroups taking place in April 2024, decision can be made on the next steps for the modification.

DP258: On hold as the DCC have opened a consultation regarding BCDR testing. Once this concludes, the Proposer will decide on the next steps for the modification.

Changes to Report Phase dates

Mod Ref	Original Report Date	New Report Date	Comment
<u>MP085B 'Synchronisation of Smart Meter voltage measurement periods (meters currently installed)'</u>	April 2024	June 2024	Following a review of the Refinement Consultation responses, the date has been extended to allow further time to build the business case and present the modification to the TABASC in May.
<u>MP184 'Increase smart capability of SMETS2 Twin Element ESME to support solar and storage use cases'</u>	August 2024	October 2024	Delay in requesting the Preliminary Assessment as well as a lengthened time to complete the Preliminary Assessment.
<u>MP241 'Interoperability Checker Update'</u>	April 2024	May 2024	Citizens Advice were unable to join the Working Group to discuss the responses to the Refinement Consultation.

DCC Assessments

Modification	IA/PA	Requested	Accepted	Working days open
MP184	PA	29 Jan 24	6 Feb 24	Completed – 25 days
MP241	IA	23 Feb 24	N/A	
MP244	PA	2 Feb 24	9 Feb 24	Completed – 13 days
MP246	IA	22 Feb 24	1 Mar 24	7 days

■ Recommendations

- **AGREE** that MP205 should be taken off the waiting list.
- **NOTE** the new Report Phase date for the highlighted modifications.

Agenda Item 5

Post Decision Delivery
Khaleda Hussain (SECAS)

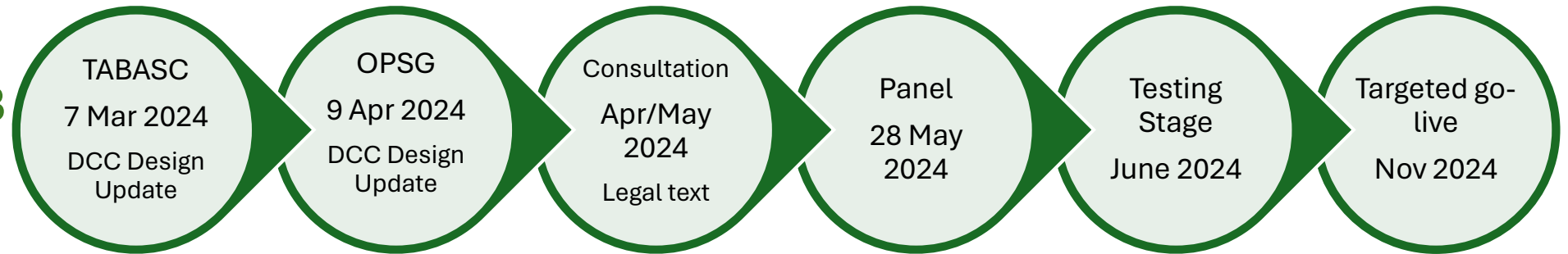
■ Post Decision Delivery

Khaleda Hussain
For Information

■ Post Decision Delivery

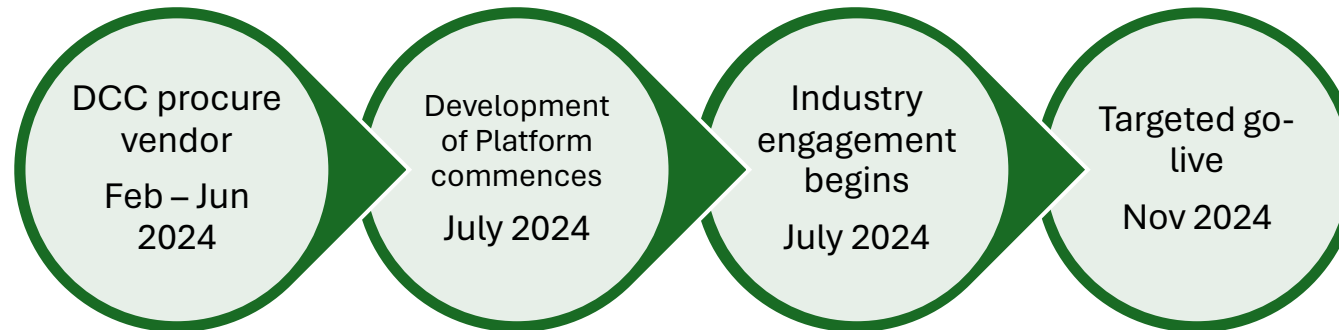
SECMP028

Prioritising System Messages



MP176

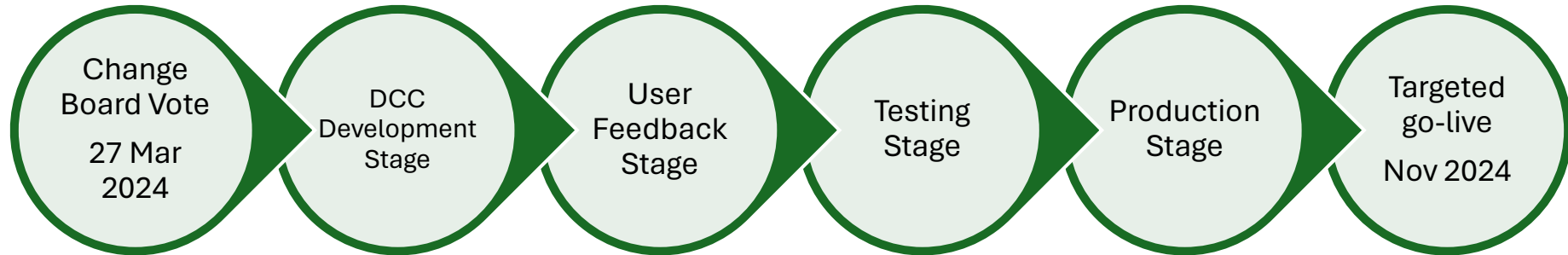
Customer Analytics Reporting



Post Decision Delivery

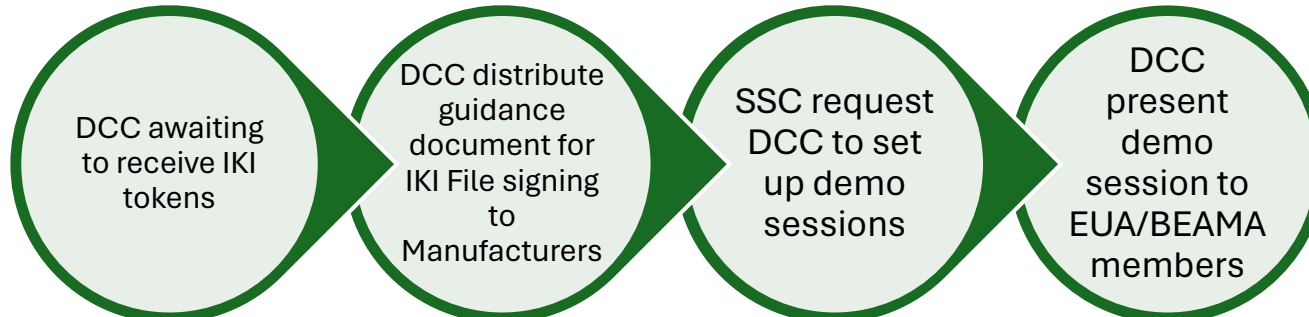
MP242

Change to Operational Metrics to measure on success



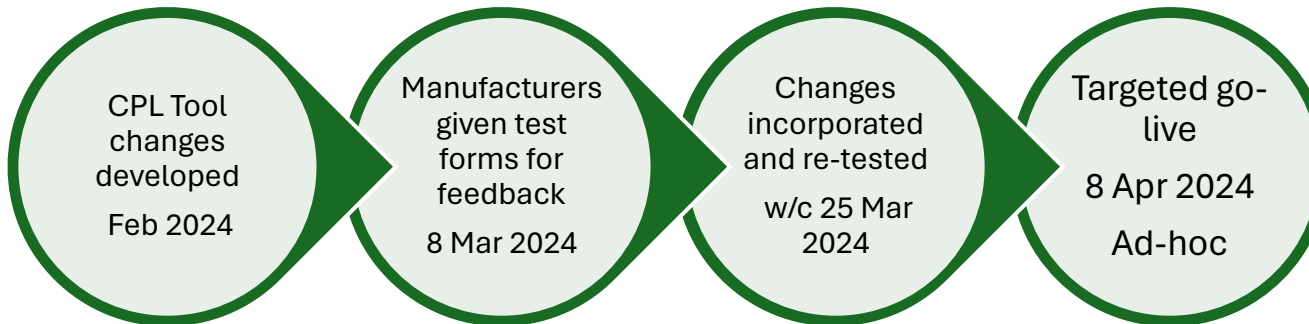
MP168

CPL Security Improvements



MP231

Firmware Upgrade Pathway



■ Recommendations

The CSC is requested to:

- **NOTE** the updates on the Post Decision Delivery referenced in these slides

Agenda Item 6

SEC Releases Update
Simon Grimwood (SECAS)

■ SEC Releases update

■ BRAG status key

Status	Justification
Red	The targeted release date allows for no extension to the modification timeline, or allows for delay only if subsequent steps are expedited.
Amber	The targeted release date allows for an extension to the modification timeline of up to two months.
Green	The targeted release date allows for an extension to the modification timeline of over two months.
Blue	The modification has been approved for implementation.
	This modification is DCC System impacting.
	This modification is not DCC Total System impacting, however these changes will require amendments to DCC reporting systems, SharePoint, business processes etc.

June 2024 SEC Release

APPROVED	
Mod No.	Status
MP162 'SEC changes required to deliver MHHS'	
MP178 'Removing DSP validation against the SMI join status for SR8.8.x'	
MP211 'Aligning the SMI with the CPL'	
MP256 'SEC Alignment with DCC SMETS1 MHHS Capacity Requirements'	

TARGETED	
Mod No.	Status
MP230 'Review the SLA for delivery and completion for SMETS1 firmware'	
MP248 'RDP Requirements for DCC Gateway Connections'	
MP253 'Traffic Management for Price Control Events'	
DP260 'June 2024 SEC Release housekeeping'	

[MP254 'Changes to GFI Arrangements'](#) has been removed from the scope of the June 2024 SEC Release as the modification has been placed on hold until April 2024.

■ November 2024 SEC Release

TARGETED	
Mod No.	Status
SECMP0028 'Prioritising System Messages'	

[MP137 'Sharing information on Defects and Issues'](#) has been removed from scope of the November 2024 SEC Release as this modification has been placed on hold until May 2024.

February 2025 SEC Release

APPROVED	
Mod No.	Status

TARGETED	
Mod No.	Status

There are currently no modifications targeted for the February 2025 SEC Release.

June 2025 SEC Release

TARGETED	
Mod No.	Status
MP169 'Managing SEC Obligations and the Consumer's Right to refuse a Smart Meter'	
MP207 'Allowing Registered Supplier Agents to Maintain Meter Firmware'	
MP241 'Interoperability Checker Update'	
MP246 'DCC User access to metadata via the DCC Self-Service Interface (SSI)'	



MP235 has been removed from the scope of the June 2025 SEC Release.

■ November 2025 SEC Release

APPROVED	
Mod No.	Status

TARGETED	
Mod No.	Status

There are currently no modifications targeted for the November 2025 SEC Release.

June 2026 SEC Release

TARGETED	
Mod No.	Status
MP235 'Enhanced Meter Data Access for Other Users'	
MP239 'Enduring Solution for Resolving SMETS2 Device Certificate Misalignment Issue'	

MP235 & MP239 has been added to the scope of the June 2026 SEC Release.

■ Ad hoc SEC Releases

ANTICIPATED AD HOC RELEASES	
Mod No.	Estimated Implementation Date
MP231 'Firmware Upgrade Pathways'	8 April 2024 (confirmed)
DP264 'Updating Independence of SMDA Testing Provisions'	April 2024
MP219 'Access Consumption Data on behalf of SEC Parties'	August 2024
MP224 'SEC Performance Assurance Framework'	August 2024
MP223 'WAN Coverage Reporting'	4 September 2024 (confirmed)
MP242 'Change to Operational Metrics to Measure on Success'	November 2024

■ Recommendations

The CSC is requested to:

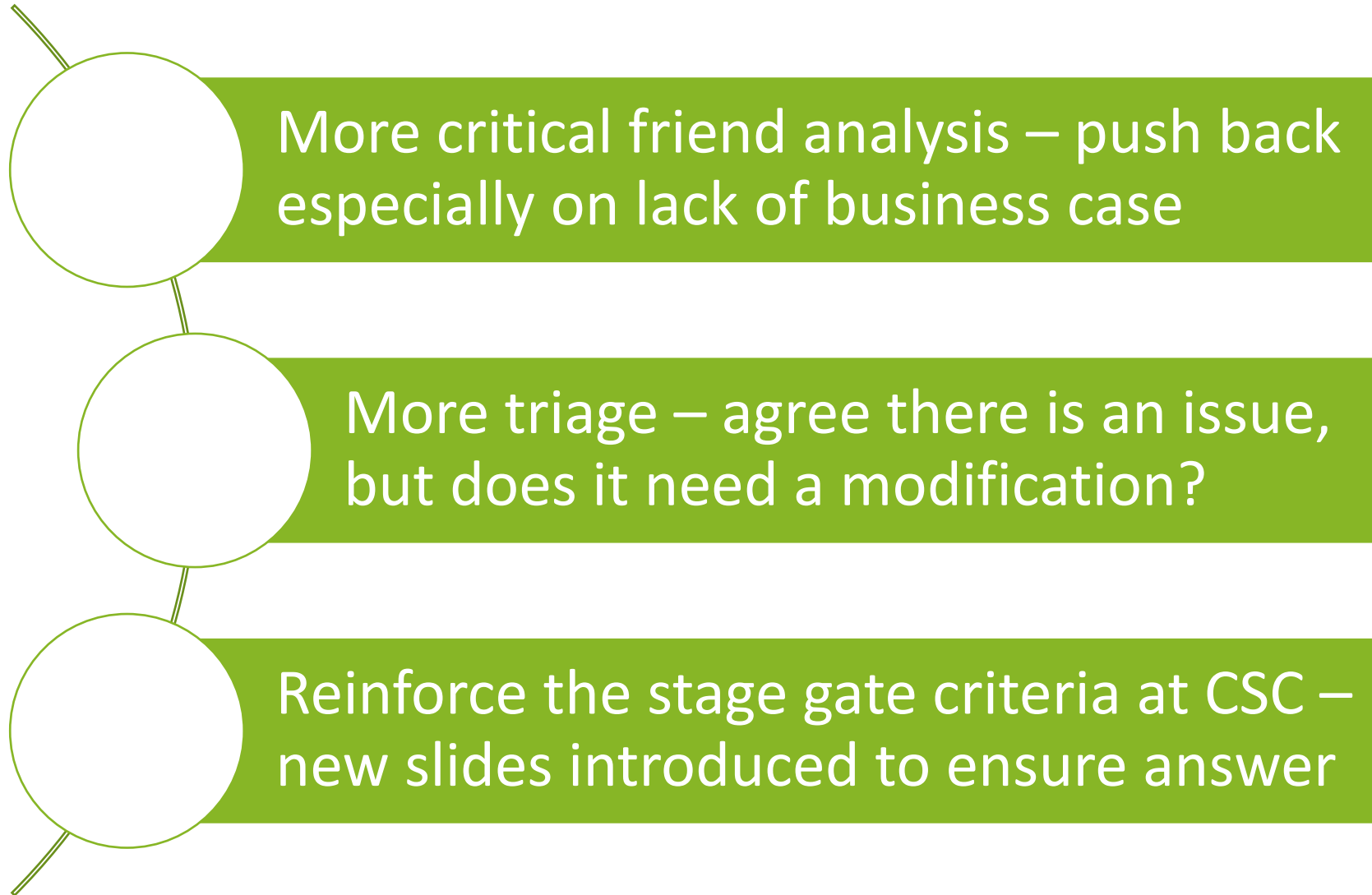
- **NOTE** the updates on the SEC Releases referenced in these slides

Agenda Item 7

Modification Improvements
Project
Ali Beard (SECAS)

IMPROVEMENTS SO FAR

■ PREVENT ERRONEOUS CHANGES



IMPROVEMENTS AT CSC (AND CHANGE BOARD)

Highlight Terms of Reference

Induction for new joiners

Minor changes on slides to encourage discussion/empower CSC

Chair encourages more discussion

Stage gate criteria called out and answered

Sub-Committee views slide added

Questions raised and answered slides

■ GENERAL IMPROVEMENTS

Experts and
Proposers at
meetings

Escalation
process in
place

Prioritisation
on slides

DCC ASSESSMENTS

Working with the
DCC BAs to ensure
'right first time'
Assessment
requests – speeding
up assessments

Liaising with DCC on
their improvements

More clarity on
assessments –
slides in
Panel/CSC/CB

CUSTOMER FEEDBACK

BETTER TRIAGE



All Change undergoes triage and prioritisation



Work more closely with Tech ops and DCC to categorise and prioritise change across the SEC

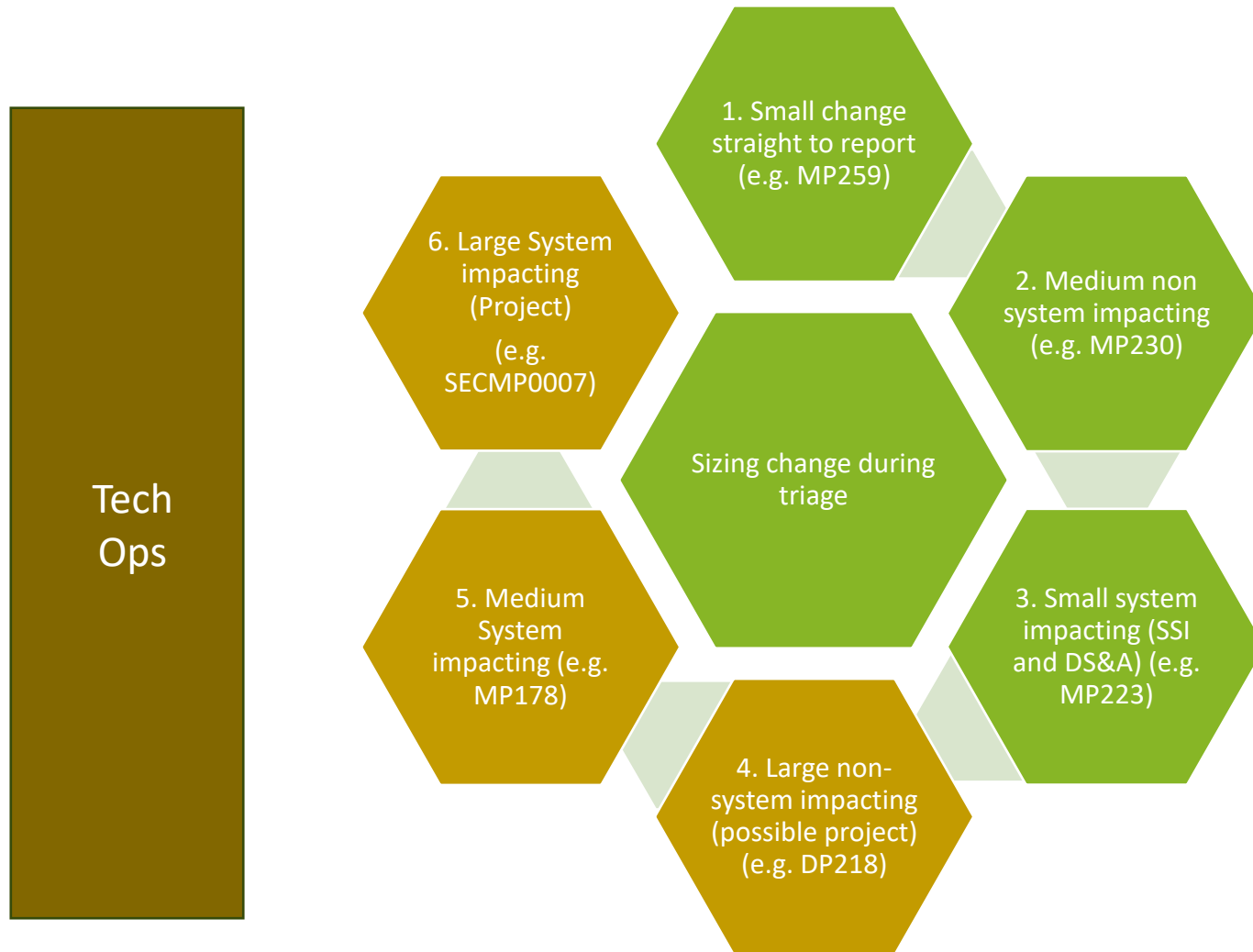


Issues group



Stronger challenge from SECAS and CSC

QUICKER (MODS)



Challenge DCC

Report outcome of DCC challenges to SPs

Identify ways to reduce industry costs

■ TORS FOR CSC AND CHANGE BOARD



Strengthen stage gates



Strengthen ownership of
progression timetable



Proposer must attend CSC/CB
to explain their change

NEXT STEPS

SUMMARY



Work with DCC
and Tech Ops
to prioritise
change across
SEC



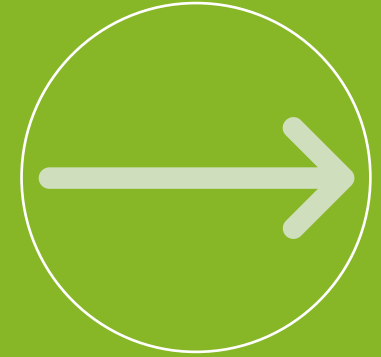
Implement
stronger triage
and bar for
progression



Set up an
Issues group



SECAS select
more non
system change
for 'straight to
report'



Streamline
wherever
possible –
fewer
questions



SUMMARY



Identify any alignment with other codes



One page summary



Use of plain English as much as possible



Strengthen CSC and Change Board ToRs



Identify cost savings and challenges to DCC



Agenda Item

Any Other Business

CSC Elections

- Call for nominations closed on Friday 1 March.
- The results are as follows:
 - Emslie Law is returning to the Large Supplier seat
 - 1 Small Supplier seat still vacant
 - Kelly Kinsman is returning to the Electricity Network seat
 - 1 Gas Network seat still vacant
- Congratulations and welcome back to Emslie and Kelly!

DCC Core Services

- Discussion of DCC core services

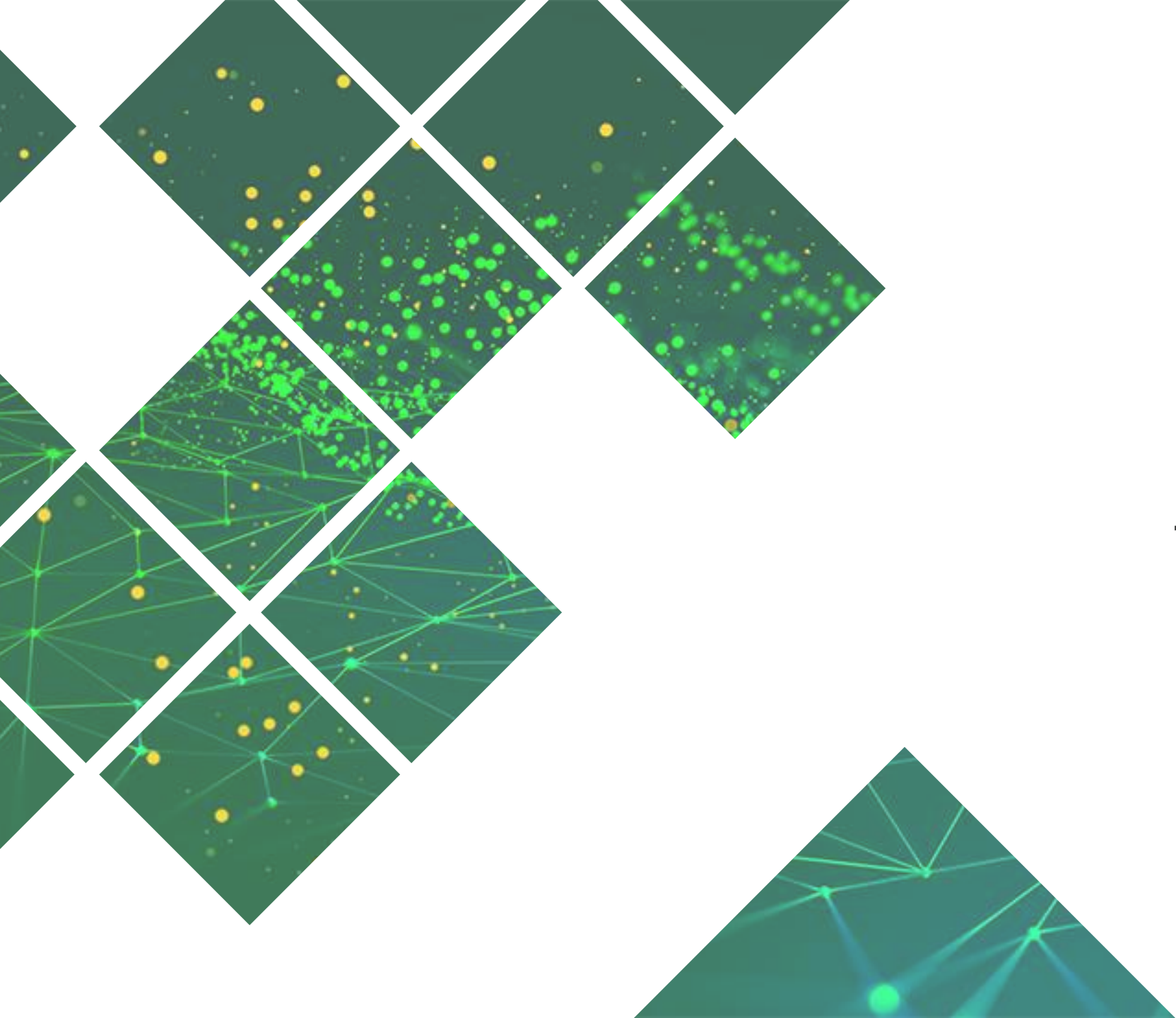
YOUR FEEDBACK MATTERS

GET IN TOUCH WITH YOUR THOUGHTS AND COMMENTS

SEC.Change@gemserv.com

Want know more about SEC Change and Modifications?
Why not listen to our Modcasts?!

Available for download on our [website](#) or listen on [LinkedIn](#)



Thank you for attending

Next meeting:
Tuesday 16 April 2024